

SHELTON PUBLIC SCHOOL RELEASE OF TRANSCRIPT FORM

Any student applying for college admission needs to have this form completed and returned to the guidance office. This form needs to be **signed before Shelton can send your transcript to colleges you select.** Only one form is necessary even though you may be applying at several colleges.

Please note: If you are not 18 years of age or older you need to have your parent or legal guardian sign this form before we can forward any copy of your transcript.

Consent Form for Records

(Name of Student)

(Date of Request)

(Age)

(Student Phone Number)

(Student Birth Date)

Transcript Request-Send Transcript to(include Dept.):

(Grade)

Number of Transcripts Requested _____

(Date of Birth)

Currently Enrolled Yes() No()

If no, last date enrolled _____

(Signature of student)

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(Signature of Parent/Guardian if needed)

*if student is not 18 years old or older